

Requirements for Having Infants Baptized in the Basilica of the Immaculate Conception, Jacksonville, Florida

Church law requires that the Sacrament of Baptism be celebrated in the parish at which the family is registered & practicing. Should you request your infant Child be baptized in the Basilica Parish, the following requirements must be completed:

If you are members of the Basilica Parish, you should be:

- registered and practicing the faith by attendance at Mass and participation in the life of the parish for at least six (6) months prior to the request for Baptism.

If you are coming from another parish other than the Basilica Parish:

- you must obtain a letter signed by the pastor (or his delegate) of the parish at which you are registered and practicing giving the Basilica Parish permission to celebrate the Baptism of your child.
- This letter must also state that the parent(s) have attended a Baptism Preparation Seminar.

Please complete the “Baptism Request Form” The form is a digitally fillable .pdf document.

- You can download the form, fill it out and email it back to mbringhurst@icjax.org.
- You can download, print and fill out the form, then bring this form to the parish office for Mary or mail to the parish office 'attention Mary'.

When choosing Godparents, the canonical laws of the Church are specific and must be followed:

- Each child is to have two Godparents – one male, one female.
- Church law prefers that each should be
 - a practicing Catholic. In addition the Godparents are to
 - be at least 16-years-old, and
 - have received the Sacraments of Baptism, Confirmation and Eucharist. If married, the marriage of each Godparent must be able to be recognized by the Catholic Church.
- One Godparent must meet all the above requirements.
- Should only one Catholic Godparent be chosen, then the other Godparent must be a practicing Christian and be at least 16 years old.
- Each Catholic Godparent who is not a registered member of the Basilic Parish must obtain a letter/document from the parish at which he/she is registered and practicing stating that he/she may serve in the role of Godparent.

All of the above documentation must be submitted to the Basilica Parish Office no less than four (4) weeks prior to the requested date for the Baptism.

¹ Children under the age of 7-years-old.

² Some cultures have multiple Godparents/Sponsors. However, only two names may be placed in the parish’s Baptismal Register – one male, one female. These names must meet the requirements as set forth.

³ Catholics must be married according to the laws of the Catholic Church. A Church marriage certificate can be included with the requested paperwork to determine that the Marriage is a sacramental Marriage.

For non-Catholic, Christians, the Godparent either (1) must only be married once, (2) not be in a divorce and re-marriage situation that the Catholic Church cannot recognize or (3) never have been married.

⁴ For non-Catholic, Christians, it helps that a copy of the individual’s baptism information or statement of church membership be provided. [P.N. – By Catholic Church law, a non-Catholic, Christian is listed as a “Christian Witness” in the Baptismal Register.] Non-Christians are never permitted to serve in the capacity of Godparent or Christian Witness.